

GREAT HINTON PARISH COUNCIL

Parish Clerk – Mrs. Tekla Hicks

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Minutes of the general meeting held on Thursday 13th March 2025, in the Village Hall, Great Hinton at 6.00pm

Membership: Cllr S Andrew (Chair), Cllr M Winterburn (Vice-Chair), Cllr C Saunders, Cllr K Strickland, Cllr D Norris.

In attendance: Cllr S Andrew (Chair), Cllr M Winterburn (Vice-Chair), Cllr C Saunders, Cllr K Strickland, Cllr D Norris.

Proper Officer: T. Hicks.

Public & Press: None.

Minute No.	Item	Action
24-25/74 24-25/74.1 24-25/74.2	Apologies – to receive and accept apologies. Apologies received - None. Absent – None.	
24-25/75	Declarations of Interest: To receive any declarations of interest under the Parish Council's Code of Conduct issues in accordance with the Localism Act 2011. None.	
24-25/76	Minutes: - To consider and approve as a correct record, the minutes of the meeting held on 19 th January 2025. The Parish Council considered and approved (with amendment) the minutes of the Great Hinton Parish Council meeting held on 19 th January 2025 which were approved and signed by the Chair of the meeting.	
<i>Standing Orders will be suspended to allow for public participation if required.</i>		
24-25/77 24-25/77.1 24-25/77.2	Public participation: To enable members of the public to address the Council regarding any item on the agenda. None. To receive any petitions or deputations. None.	
<i>Standing Orders will be reinstated following public participation, if any.</i>		
24-25/78 24-25/78.1 24-25/78.2 24-25/78.3 24-25/78.4 24-25/78.5	Reports Wiltshire Council Update To receive an update from Unitary Councillor, Jonathon Seed. None. To receive Chair's report. To receive the Clerk's report. None. To receive up to date external meeting schedule and to decide who will attend meetings. Discussed and Clerk to update schedule.	Clerk
24-25/79 24-25/79.1	Matters arising from the previous meeting To receive update on speed reduction application. Cllr Winterburn updated the meeting with timescales for approval. Also noted was a road closure on 7-9 May at Semington to the Lamb on the Strand which will impact the village. It was agreed that Cllr Winterburn will request that the road is closed	Clerk

Signed:

	before the entrance to Great Hinton so it will reduce impact on the village. Cllr Winterburn also updated the meeting that she had contacted Wiltshire Councillor and Cllr Seed regarding the verge damage in the village. There is another temporary road closure from 14-19 April but Keevil are installing signs for this.	
24-25/80 24-25/80.1 24-25/80.1a 24-25/80.2 24-25/80.3	Planning Matters to discuss To discuss any planning applications received prior to the meeting. The vice-chair invited comments on the following matter: PL/2025/00662 6 Littleton, Semington, Trowbridge, BA14 6LG. Proposed variation of condition 2 (approved plans) relating to application PL/2024/01097 – to ratify and agreed unanimously via email. Agreed – no objection. To receive any update on the planning schedule. None. To discuss any planning applications received prior to the meeting. None.	Clerk
24-25/81 24-25/81.1 24-25/81.2 24-25/81.3 24-25/81.4 24-25/81.5	Maintenance to include items as below:- To discuss and agree Parish Steward jobs for the next visit. Cllr Norris stated that the Vactor had cleared the drains. The Back Lane flooding issue is the result of an underground spring so this will need to be monitored. The council thanked Cllr Saunders for clearing the graffiti in the bus stop. Footpaths – to receive, note and consider as may be appropriate updates since the last meeting of the Council. None. To discuss Defibrillator update. Clerk to investigate new support contract. Carry forward. To discuss repair of bus stop bench. The council thanked Mr Burch and Mr La Turner for the work to the bench. To discuss the grounds maintenance contract for 2025-26. It was agreed to continue with existing contractor but in future to get the maintenance inspected and approved regularly. Noted.	Clerk
24-25/82 24-25/82.1	Memorial Hall To receive any update on Memorial Hall matters. Cllr Andrew updated the meeting that she will attend her final meeting in April.	
24-25/83 24-25/83.1 24-25/83.1a 24-25/83.1b 24-25/83.1c 24-25/83.1d 24-25/83.2 24-25/83.2a 24-25/83.2b 24-25/83.2c 24-24/83.3	Finance Payments for approval: Clerk's Salary February & March. Clerk's PAYE February & March paid by direct debit. Clerk's expenses. SLCC Clerk's membership (apportioned) - £24.00. To approve invoices/requests for payment received prior to the meeting. Cllr Saunder's expenses for graffiti cleaner. Approved Clerk's expenses for annual meeting refreshments. Approved. Great Hinton Memorial Hall – Invoice hall hire to March 25 £72.00 Approved. Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements. Approved and signed by Cllr Winterburn.	

24-25/84	Governance	
24-25/84.1	To ratify agreed appendix to risk assessment of GHPC Emergency Road Diversion Policy. Approved.	Clerk
24-25/84.2	To discuss and approve draft Standing Orders. Approved.	Clerk
24-25/84.3	To discuss draft Financial Regulations. Approved.	Clerk
24-25/84.4	To discuss and approve draft Code of Conduct. Approved.	
24-25/84.5	To discuss Election process 2025. More info here . Discussed.	Clerk
24-25/85	Correspondence previously sent to note:	
24-25/85.1	NALC Chief Executive bulleting March 2025. Noted.	
24-25/85.2	Town and Parish Council update 14.02.2025. Noted.	
24-25/86	Confirmation of date of next meeting:	
	Annual Parish Council meeting on Thursday 8 th May 2025 at 7.00pm	
24-25/87	To close the meeting – the meeting closed at 7.45pm.	